

# Item 4.1 Minutes

## Edinburgh Integration Joint Board

**9.30 am, Friday 24 March 2017**

Waverley Gate, Edinburgh

### Present:

**Board Members:** Councillor Ricky Henderson (in the Chair), Councillor Elaine Aitken, Shulah Allen, Colin Beck, Carl Bickler, Sandra Blake, Andrew Coull, Wanda Fairgrieve, Christine Farquhar, Councillor Joan Griffiths, Kirsten Hey, Councillor Sandy Howat, Carolyn Hirst, Alex Joyce, Angus McCann, Rob McCulloch-Graham, Ian McKay, Maria McLgorm, Michelle Miller, Moira Pringle, Ella Simpson, George Walker, Richard Williams, and Councillor Norman Work.

**Officers:** Colin Briggs, Wendy Dale, Allan McCartney, Ross Murray, Julie Tickle and David White.

**Apologies:** Mike Ash.

## 1. Minutes

---

### Decision

- 1) To approve the minute of the Edinburgh Integration Joint Board of 20 January 2017 as a correct record.
- 2) To approve the minute of the Edinburgh Integration Joint Board of 17 February 2017 as a correct record.

## 2. Sub-Group Minutes

---

### Decision

To note the Sub-Group minutes.

## 3. Rolling Actions Log

---

The Rolling Actions Log for 24 March 2017 was presented.

### Decision

- 1) To approve the closure of actions 2, 4, 10 and 12.
- 2) To otherwise note the outstanding actions.

(Reference – Rolling Actions Log – 24 March 2017, submitted.)

## 4. Annual Review of the Strategic Plan - Presentation

---

Wendy Dale provided a presentation on the annual review of the Joint Board's Strategic Plan. The presentation covered the following areas:

- The scope of the review.
- Legislative requirements.
- Why an annual review was required.
- Timeline and dependencies.
- Proposed approach to conducting the review.
- Directions related to the Strategic Plan.

### Decision

- 1) To note the proposed approach to updating the strategic plan.
- 2) To agree to consider the updated plan at the Joint Board Development Session in April 2017 before formal approval at the Joint Board in June 2017.
- 3) That actions to improve undelivered elements be included in the Annual Performance Report.

(References – minute of the Integration Joint Board 16 September 2016 (item 10); report by the IJB Chief Officer, submitted.)

## 5. Whole System Delays – Recent Trends

---

An overview was provided of performance in managing hospital discharge against Scottish Government targets. Key reasons for delay were explained, and a number of workstreams aimed at reducing delays were outlined.

It was advised that the target to reduce the number of individuals awaiting discharge to 50 by the April 2017 census was unlikely to be achieved. A review of the Flow Programme, put in place in March 2016 to deliver a number of specific actions to address the high levels of delayed discharge in Edinburgh, would take place at the end of March 2017 and be overseen by the Flow Programme Board.

### Decision

- 1) To note the current performance in respect of delayed discharge.
- 2) To note the progress made in reducing the length and number of delayed discharges from hospital.
- 3) To note the proposed future actions to further improve performance.
- 4) To note that the Flow Programme Board would be undertaking a review of the Flow Programme at the end of March 2017, following which a revised set of indicators and trajectories would be recommended to the Integration Joint Board.
- 5) To note the following changes to the report by the Chief Officer:
  - 5.1) To update paragraph 21 to note that partner providers had increased their capacity by 6.5% across the city.

- 5.2) To update paragraph 26 to note that the approach would utilise 60 beds rather than 45.
- 6) That future strategy including actions be presented to the Joint Board at the next formal meeting for approval.

(References – minute of the Integration Joint Board 20 January 2017 (item 6); report by the IJB Chief Officer, submitted.)

## **6. Funding for Alcohol and Drug Services 2017/18**

---

In 2016/17 the Scottish Government reduced the allocation to Alcohol and Drugs Partnerships (ADPs) by 23% nationally. This resulted in a reduction of £1,550,000 for the Edinburgh Alcohol and Drug Partnership. A balanced budget was achieved for 2016/17 utilising carry forward and through financial support from the Joint Board.

A total of £1,155,00 revenue savings had been identified through service redesign. There were significant risks to identifying further savings. Financial support of £395,000 was sought from the Joint Board on a recurring basis to mitigate against risks.

### **Decision**

- 1) To continue the report by the IJB Chief Officer to a special meeting of the Joint Board on 28 April 2017 where revised proposals, including detailed risk and impact assessment and alternative funding options, would be presented.
- 2) That the membership of the Professional Advisory Group be consulted on proposals in advance of consideration by the Joint Board.

(Reference – report by the IJB Chief Officer, submitted.)

### **Declaration of Interests**

Christine Farquhar declared a non-financial interest in the above item as a Trustee Director of a Care Provider and a Guardian of a recipient of a direct payment.

Ella Simpson declared a non-financial interest in the above item as EVOC provided support for the Substance Users Network.

## **7. Review of Integrated Care Fund Projects**

---

Details were provided of the evaluation and review of a number of initiatives funded by the Integrated Care Fund. Approval was sought for the allocation of ongoing funding for projects from the Social Care Fund, based upon recommendations from the Strategic Planning Group.

### **Decision**

- 1) To note the contribution made to the delivery of better outcomes for citizens through the work carried out by the eight projects reviewed by the Strategic Planning Group.
- 2) The agree to the recommendations for further funding of the eight projects from the Social Care Fund as set out in the table in paragraph 14.

- 3) To agree to delegate authority to the Chief Officer and Vice-Chair of the Joint Board in respect of recommendations to be made by the Strategic Planning Group on 31 March 2017 regarding the Step Forward Project.

(References – minute of the Strategic Planning Group 10 March 2017 (item 2); report by the IJB Chief Officer, submitted.)

### **Declaration of Interests**

Christine Farquhar declared a non-financial interest in the above item as a Trustee Director of a Care Provider and a Guardian of a recipient of a direct payment.

Ella Simpson declared a non-financial interest in the above item as EVOC provided support for the Substance Users Network.

## **8. Financial Position to February 2017**

---

The forecast year end position for the Joint Board and an overview of the financial position for the 11 months to February 2017 was detailed. This showed an 11 month overspend at £6.2m with, equivalent to a year-end overspend of £9.2m.

### **Decision**

To note that a break even position would be delivered through a combination of social care fund monies identified by the Joint Board; provisions made by the City of Edinburgh Council; and the underwriting by NHS Lothian of the projected overspend in the health element of the Joint Board's budgets. These factors amounted to the £6.2m required to enable full closure of the 2016/17 budget.

(References – minute of the Integration Joint Board 20 January 2017 (item 8); report by the IJB Chief Officer, submitted.)

## **9. Financial Plan Update and Financial Assurance**

---

The level of 2017/18 resources delegated by the City of Edinburgh Council and NHS Lothian and resultant 2017/18 financial plan was presented for approval.

### **Decision**

- 1) To note the financial assurance work undertaken to date;
- 2) To agree that budgets delegated from the Council and NHS Lothian be allocated back to partners to operationally deliver and financially manage Joint Board delegated functions;
- 3) To agree the draft financial plan for 2017/18, including the proposed investments in projects previously funded through the Integrated Care Fund.
- 4) To remit the Strategic Planning Group to scrutinise the savings proposals to ensure alignment with the strategic plan on behalf of the Joint Board.
- 5) To request that partners work in conjunction with the Chief Officer and Interim Chief Finance Officer to prepare a medium term financial strategy for Joint Board delegated functions.
- 6) To agree to receive the annual financial statement following the review of the Strategic Plan.

- 7) To thank the Interim Chief Finance Officer for her work on the 2017/18 Financial plan.

(References – minute of the Integration Joint Board 20 January 2017 (item 7); report by the IJB Chief Officer, submitted.)

## 10. Royal Edinburgh Hospital Update

---

An update on the move from the Royal Edinburgh Hospital to the new Royal Edinburgh Building, including details of measures to prevent admissions, reduce length of stay and facilitate discharge, was provided.

### Decision

- 1) To note the general progress made to address the reduction in beds necessary for people over 65, which had a general RAG status of Green.
- 2) To note the general progress made to address the reduction in beds necessary for people under 65, which had a current RAG status of Amber/Green.
- 3) To note the detail and progress surrounding the various work streams that were being developed to reduce further the necessary bed capacity for those under 65.
- 4) To agree to accept further reports which would be necessary to implement future plans to reduce the number of hospital beds and to support people at home and in the community.
- 5) To note that mental health facilities for adults over and under 65 were projected to open at the end of June 2017.
- 6) To request an update to a future meeting of the Joint Board on the impact on patient care.

(References – minute of the Integration Joint Board 20 January 2017 (item 11); report by the IJB Chief Officer, submitted.)

## 11. Southside Medical Practice Update

---

An update was provided on efforts to secure alternative GP premises for the 5,000 patients of the Southside Medical Practice in advance of premises becoming unavailable on 30 June 2017. A move to the Conan Doyle Medical Centre had been identified as a solution and an agreement had been reached with the practice on 21 February 2017.

### Decision

- 1) To note the outcome of negotiations which agreed that the practice would move to Conan Doyle Medical Centre in May or June 2017.
- 2) To note the assurances given in regard to Section 17C funding available to the Conan Doyle practice for a five year period from 1 April 2017.

(References – minute of the Integration Joint Board 17 February 2017 (item 3); report by the IJB Chief Officer, submitted.)

## 12. Niddrie/ Durham Road Craigmillar Medical Practice Leases

---

A joint lease existed for Craigmillar Medical Centre, the Craigmillar Medical Practice and the Durham Road Medical Practice with NHS Lothian. Revised responsibilities for each practice to reflect the creation of the Niddrie Medical Practice were submitted for approval.

### Decision

- 1) To agree that the whole lease for the building would be held by NHS Lothian. That two mirror leases for the Craigmillar Medical Practice and the Niddrie Medical Practice be established to reflect their constituent parts of the building.
- 2) To note that the GP partners of both practices were released from their current liabilities to cover the risk of the neighbouring practice, should that neighbouring partnership fail or cease to exist.

(Reference – report by the IJB Chief Officer, submitted.)

### Declaration of Interests

George Walker declared a non-financial interest in the above item as the relative of a partner in the Durham Road GP Practice.

## 13. Parkgrove Medical Centre

---

In 2016 due to operational difficulties encountered by the East Craigs and Parkgrove Medical Practice it had become necessary for the Joint Board and NHS Lothian to provide support including taking over responsibility for the lease of one of the premises utilised by the practice at 22B Parkgrove Terrace. A view was sought on whether the lease should be extended past its current expiry of 2019.

### Decision

- 1) To advise NHS Lothian to enter into discussions with the landlord about a further 10 year lease to 2029.
- 2) To ask NHS Lothian to support investment to help develop the building as referred to in paragraph 7 of the report by the IJB Chief Officer.

(Reference – report by the IJB Chief Officer, submitted.)

## 14. Development of a New Practice in the North West Edinburgh Partnership Centre

---

Details were provided regarding the requirement identified in the North West Edinburgh Partnership Centre Business Case to establish a new medical practice in the North West Partnership Centre building and the associated General Medical Services (GMS) costs.

## **Decision**

- 1) To agree to the proposal from Muirhouse Medical Group to establish the new practice as a branch and agree the required General Medical Services (GMS) costs to enable this.
- 2) To note that on 14 March 2017, the Muirhouse Partnership agreed to take 1,318 patients from the Inverleith Medical Practice which would close on 30 June 2017.

(Reference – report by the IJB Chief Officer, submitted.)

## **15. Programme of Development Sessions and Visits**

---

A summary of feedback received from Joint Board members on the programme of development sessions and visits and proposals regarding the frequency of development sessions were submitted.

### **Decision**

- 1) To note the summary of feedback received on the programme of development sessions and visits that took place during 2016/17.
- 2) To agree the proposal that the frequency of development sessions should move from bi-monthly to quarterly from June 2017.
- 3) To agree to receive a programme of development sessions and visits for 2017/18 at the June 2017 meeting of the Joint Board.
- 4) To note that an induction programme would be developed for new members joining the Joint Board.

(References – minute of the Integration Joint Board 16 September 2016 (item 4); report by the IJB Chief Officer, submitted.)